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PREFACE

1. This catalog sets forth the objectives and content of courses given by or arranged through the Office of Training. It has been prepared to assist all Agency officials in planning the development of personnel through training. Arrangements for training should be made through the Training Officer in each case.

25X1A

[redacted]

4. Each course listing provides the following information: course title, brief statement of course objectives, prerequisites in terms of security clearance and prior training or equivalent experience, limitations on enrollment, duration, location and, with the exception of some clerical courses, a description of the course content and the methods of instruction employed.

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[redacted]

6. Under certain circumstances the Office of Training is prepared to conduct special courses and training programs for personnel of other IAC agencies. For some OTR courses quotas are established for representatives of the intelligence community.

7. For the convenience of the user this catalog includes a Table of Contents. In addition, an Administrative Foreword provides useful information and should be referred to in planning training programs and initiating requests for training.

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Director of Training

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